NOTICE – EFFECTIVE IMMEDIATELY

Honorable J. Vincent Aug, Jr.
Honorable Jeffery P. Hopkins
Honorable Burton Perlman

The following procedure must now be used to report the resolution of a matter set before any of the above Judges. Parties who wish to report a settlement or withdrawal of a pending matter should no longer call the Courtroom Deputy, the Law Clerk or other Chambers personnel. Instead, an e-mail address has been established for each Judge for this purpose, and this purpose only. No reply to the e-mail will be forthcoming. As to continuances, the practice will remain that a motion must be filed and an order uploaded using the Order Upload function in ECF.

The e-mail addresses are as follows:

J_Aug_Orders@ohsb.uscourts.gov
J_Hopkins_Orders@ohsb.uscourts.gov
J_Perlman_Orders@ohsb.uscourts.gov

Please use the hearing date as your subject line and include the following in the body of the e-mail:

Case Name and Number.
Your name, firm name and party you represent.
Matter(s) being heard (i.e., relief from stay, etc.)
Nature of resolution (i.e., agreed order, withdrawal, etc)
(Please submit/file appropriate document(s) within 10 days)

Note: If a matter set for hearing will not be going forward, counsel **MUST** notify their clients so that they do not appear in Court unnecessarily. Counsel **MUST** also notify all appropriate parties either by e-mail or by phone.

Note: Regarding Chapter 13 Cases **ONLY:**
Confirmation hearing dockets and mega hearing dockets (i.e. motions to dismiss, objections to claims, etc.) will be posted on the website prior to the hearing date. Once posted, counsel **for all parties involved MUST** appear at the hearing except for motions for relief from stay which may be taken off the docket by this e-mail method at any time prior to the hearing.