

NOTICE

Re: Preferred Procedure regarding Motions to Reduce Response Time or Motions to Expedite

Honorable C. Kathryn Preston
May 10, 2010

Judge Preston prefers one of the following procedures to be used when filing a motion to reduce response time or a motion to expedite (it is in the movant's discretion as to which procedure to employ):

I. Preferred Procedure One

- a. File Motion to Reduce Response Time contemporaneously with the corresponding substantive motion.
- b. The 21 day Notice corresponding to the substantive motion should be enhanced so as to indicate that a motion to reduce response time has been filed contemporaneously therewith.
- c. Immediately after the contemporaneous filing, call Judge Preston's Chambers at ext. 5795 and notify the Court that a Motion to Reduce Response Time has been filed.

II. Preferred Procedure Two

- a. File the Motion to Reduce Response Time, without filing or serving the underlying substantive motion. Attach as an exhibit to the Motion to Reduce Response Time the underlying substantive motion.
- b. If the Motion to Reduce Response Time is granted, movant should then file and serve the underlying substantive motion *with a copy of the docketed order* reducing response time and file a certificate of service certifying service and the method by which service was provided.