

## PERSONAL IDENTIFIERS AND REDACTION POLICIES

### Personal Identifiers

Subject to certain exceptions provided by Bankruptcy Rule 9037, Rule 9037(a) provides the following:

Redacted filings. Unless the court orders otherwise, in an electronic or paper filing made with the court that contains an individual's social-security number, taxpayer-identification number, or birth date, the name of an individual, other than the debtor, known to be and identified as a minor, or a financial-account number, a party or nonparty making the filing may include only:

- (1) the last four digits of the social-security number and taxpayer-identification number;
- (2) the year of the individual's birth;
- (3) the minor's initials; and
- (4) the last four digits of the financial-account number.

**The court does not and will not review documents for compliance with this Rule. It is the responsibility of counsel and *pro se* filers (individuals filing without legal counsel) to review all documents, including exhibits to filings and proofs of claim, to ensure compliance with Rule 9037.**

In the event that counsel or a *pro se* party determines that it or another filer filed documents with personal identifiers improperly included, such party may request the court to restrict public access to such document or filing. Such request may be made for cases assigned to Judge Humphrey by either contacting Judge Humphrey's Courtroom Deputy or by filing a motion requesting that such document be restricted from public access. In the event the court determines that such document contains personal identifiers in violation of Rule 9037, the court will restrict public access to that document and will request the filer to promptly re-file the document with any personal identifiers appropriately revised in conformance with Bankruptcy Rule 9037. The court may sanction a party or counsel in the event that any party or counsel fails to cooperate with the court with respect to compliance with Rule 9037 or engages in repeated violations of Rule 9037.

### Transcript Redaction Policy

The court's policy and procedures regarding redaction of transcripts are on the court's website. All filers should consult the court's website concerning those procedures and should be familiar with them and adhere to them with respect to the filing of any transcripts.

[Click here for Transcript Redaction Process](#)