

UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF OHIO

FILED

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IN RE

IMPLEMENTATION OF DROP BOX
SYSTEM DURING COVID-19
OUTBREAK

GENERAL ORDER NO. 36-1
(Effective March 20, 2020)

RICHARD JONES
CLERK OF COURT
U.S. BANKRUPTCY COURT
CINCINNATI, OHIO

This Court issues this General Order in response to the outbreak of Coronavirus Disease 2019 (COVID-19) in Ohio and the state of emergency declared by the Governor of the State of Ohio, Michael DeWine. To limit the spread of COVID-19 and the risk to the public, it is hereby ORDERED that, **effective Friday, March 20, 2020**:

- 1) The Clerk of Court shall close the intake desks and implement a drop box system for conventional filings and payment submissions.
- 2) The Clerk of Court is directed to provide notice to the public of the drop box system and the closing of the intake desks.
- 3) The drop box system shall remain in effect until further notice.
- 4) The Court will continue to accept conventional filings and payments by regular mail and the public is urged to utilize this service.
- 5) To the extent this Order differs from previous orders of the Court on this subject, this Order supersedes and replaces those orders.

IT IS SO ORDERED.

Dated: March 19, 2020

FOR THE COURT



Chief Judge Jeffrey P. Hopkins
United States Bankruptcy Court
Southern District of Ohio