

INTERPRETER SERVICES POLICY

Policy directs that parties to the case are responsible for providing interpreter services for court proceedings as well as communications between counsel and the parties, except in limited instances when the bankruptcy proceedings are instituted by the United States.

In instances when the bankruptcy proceedings are instituted by the United States, the governing policy and procedures to be followed are outlined below.

POLICY:

The following is the Guide's policies with regards to providing services for both sign language interpreters and language interpreters:

Volume 5, Ch. 2, § 210.10 "A judge must appoint interpreters in judicial proceedings instituted by the United States, if the judge determines that a party or a witness speaks only or primarily a language other than English or has a hearing impairment (whether or not suffering also from a speech impairment), so as to inhibit that person's comprehension or communication in the proceeding."

Volume 5, Ch. 2, § 240.10 "In a bankruptcy appeal in a district court or a bankruptcy case in bankruptcy court, the parties are responsible for providing interpreter services for court proceedings as well as communications between counsel and the parties, except in very limited instances when the bankruptcy proceedings are instituted by the United States or when the parties have a hearing impairment (whether or not suffering also from a speech impairment). If the proceedings are instituted by the United States, the procedures outlined in § 210 should be followed, and payment may be made from the general authorization."

PROCEDURE:

For the scheduling of interpreters for Court initiated proceedings (both sign language interpreters and language interpreters), please contact:

Cincinnati:	Yvonne Ventre, Case Administrator Supervisor
Columbus:	Agueda Orozco, Case Administrator Supervisor
Dayton:	JoAnn Crum, Case Administrator Supervisor

Parties should contact the Assistant U.S. Trustee's Office for the scheduling of interpreters for the Meeting of Creditors at:

Cincinnati:	Robin Wallace, 513-684-6988
Columbus & Dayton:	Matthew McDonald or Janet Smith, 614-469-7411

QUESTIONS:

If you have questions regarding the above policy and procedure, please contact the Case Administrator Supervisor, listed for your location.