

**Local Bankruptcy Rules, Forms and Procedures**

**United States Bankruptcy Court  
for the Southern District of Ohio**

**INDEX**

**Updated for Rules  
Effective October 1, 2020**

## Southern District of Ohio – Local Bankruptcy Rules Index

**ADR**, *see Alternative Dispute Resolution*

**ABANDONMENT OF PROPERTY, Rule 6007-1**

**ACCEPTANCE OF PLAN (CH. 11)**, *see Plan, Ch. 11*

### **ADDRESSES AND INFORMATION**

of Attorney on Papers for Filing, *see Filing on Certificate of Service, Rule 9013-3*

Chapter 13 Trustee

Lockbox Address, *see Lockboxes*

Offices, **Rule 2015-5**

Clerk's Offices, **Rule 5001-2**

Committees, **Rule 2071-1**

Courts, **Rule 1071-1**

Creditor on Proof of Claim, **Rule 3001-1**

Change of Address, **Rule 3001-1**

Creditor Lists, *see Mailing List of Creditors; List of Twenty Largest (Ch. 11)*

Debtor

Change of Address, **Rule 4002-2**

Differing or Conflicting Addresses, **Rule 9013-3**

Governmental Units or Agencies, *see*

*Government Agencies*

for Notices, **Rule 2002-1**

of Pro Se Debtors on Filings, **Rule 9011-2**

Proof of Claim, **Rule 3001-1**

U.S. Trustee, **Rule 2002-2**

### **ADEQUATE PROTECTION**

Pre-confirmation Payments (Ch. 13), **Rule 3070-1**

Worksheet for Relief From Stay Related to Real Estate, **Form 4001-1(a)**

### **ADMINISTRATIVE EXPENSES**

Primed in Cash Collateral Order, **Rule 4001-2**

### **ADMINISTRATIVE FEES**

in Chapter 12, **Rule 2082-1**

in Chapter 13, *see Trustee, Ch. 13*

Generally, **Rule 5081-1**

Payment, **Rule 5081-1**

### **ADMINISTRATIVE PROCEDURES**

for Electronic Case Filing, *see ECF*

### **ADMISSION**

Attorneys – to Practice, *see Attorney, Admission to Practice*

### **ADMISSIONS**

Requests for, *see Adversary Proceedings, Discovery*

**ADOPTION OF LOCAL RULES**, *see Local Bankruptcy Rules*

**ADVERSARY PROCEEDINGS**, *see also Complaints; Discharge; Dischargeability*

Alternative Dispute Resolution, *see Alternative Dispute Resolution; Hearings*

Assignment to Judges, **Rule 7040-1**

to Avoid Fraudulent Transfers, **Rule 7001-1**

to Avoid Preferential Transfers, **Rule 7001-1**

Change of Address (of Debtor), **Rule 4002-2**

Courtroom Conduct, **Form 7016-1 – Order**

Cover Sheet, **Rule 7003-1**

Discovery

Admissions, Requests for, **Rule 7026-1**

Compelling Discovery, **Rule 7026-1**

Disputes, **Rule 7026-1**

Filing of Materials Limited, **Rule 7005-2**

Generally, **Rule 7026-1**

Informal Conference, **Rule 7026-1**

Interrogatories, **Rule 7026-1**

Motions to Compel, **Rule 7026-1**

Plan, **Rule 7026-1; Form 7016-1 – PPS**

Sanctions for Disputes, **Rule 7026-1**

Filing Fee

Deposit / Withdrawal from Registry Fund, **Rule 7067-1**

to Object to Discharge, *see Discharge*

to Object to Dischargeability of Specific Debt, *see Dischargeability*

Orders (Service List), **Rule 9072-1**

Pretrial

Conferences, **Rule 7016-1**

Orders, **Rule 7016-1; Form 7016-1 – Order**

Preliminary Pretrial Statement, **Rule**

**7016-1; Form 7016-1 – PPS**

Service of Process

Electronically, **Rule 7004-1**

Generally, **Rule 7004-1**

### **ADVERSE INTEREST**

Disclosure by Professional, **Rule 2014-1**

Supplemental Disclosures, **Rule 2014-1**

**AFFIDAVIT**, *see also Professionals*

Appraisers, Auctioneers, Brokers and Real Estate Agents, **Rule 2014-1**

Employment of Professionals, **Rule 2014-1**

Form Affidavits (for Employment of Counsel),

**Forms 2014-1(g)-2 and 2014-1(g)-4**

### **AGENCIES**

Governmental Units included in Clerk Register, *see Government Agencies*

### **AGENTS**

Real Estate, *see Real Estate Agents*

## Southern District of Ohio – Local Bankruptcy Rules Index

### **AGREED ORDERS**, *see also Agreement; Orders; Settlement*

Format, *see Orders*  
Notice to Chapter 13 Trustee, **Rule 9019-1**  
Notice to Courtroom Deputy / Court, **Rules 9019-1 and 9072-1**

### **AGREEMENT**, *see also Settlement; Agreed Orders*

on Extension of Time to File Complaint  
Objecting to Discharge, **Rule 4004-2**  
on Extension of Time to File Dischargeability Complaint, **Rule 4007-1**  
on Jury Trial, *see Jury Trial*  
on Use of Cash Collateral, **Rule 4001-2**  
on Valuation, **Rule 3012-1**

### **ALTERNATIVE DISPUTE RESOLUTION**

Appointment of Settlement Judge, **Rule 9019-2**  
Mandatory, **Rule 9019-2**  
Voluntary, **Rule 9019-2**

### **AMENDMENTS**

Address of Claimant, **Rule 3001-1**  
Exemptions, **Rule 1009-1**  
List of Creditors, *see Mailing List of Creditors to Local Bankruptcy Rules, see Local Bankruptcy Rules*  
Matrix / Mailing List of Creditors, *see Mailing List of Creditors*  
to Plan, Ch. 11, *see Modifications to Plan (Ch. 11)*  
to Plan, Ch. 13, *see Modifications to Plan (Ch. 13)*  
Schedules, **Rules 1007-1, 1007-2, 1009-1, and 2002-1**

### **APPEAL**

Stay Pending Appeal, **Rule 8007-1**

### **APPLICATION**

for Compensation or Fees, *see Compensation*  
for Credit, *see Credit*  
for Employment of Professionals, **Rule 2014-1**  
Form for Employment of Chapter 11 Debtor Counsel, **Form 2014-1(g)-3**  
Affidavit, **Form 2014-1(g)-4**  
Form for Employment of Special Counsel to Trustee, **Form 2014-1(g)-1**  
Affidavit, **Form 2014-1(g)-2**  
Notice Required for Application of Trustee to Employ Self as Counsel, **Rule 2014-1**  
to Sell Property, *see Sale of Property*

### **APPOINTMENT OF PROFESSIONALS**, *see Application; Professionals*

### **APPOINTMENT OF SETTLEMENT JUDGE**, *see Alternative Dispute Resolution*

### **APPRAISAL**, *see also Appraisers*

Personal Property (Ch. 13), **Rule 3012-1**  
Real Property (Ch. 13), **Rule 3015-3**  
Valuation of Collateral (Ch. 13), **Rule 3012-1**

### **APPRAISERS**, *see also Compensation; Professionals*

Employment and Required Affidavit, **Rule 2014-1**

### **ARREARAGE**

Mortgage (Ch. 13), **Rules 3001-1 and 3015-1**

### **ASSIGNMENT TO JUDGE**

Adversary Proceedings, **Rule 7040-1**  
Core and Related to Proceedings, **Rule 1073-1**  
Related Cases, **Rule 1015-2**  
Unavailability of Judge, **Rule 1073-1**

### **ASSUMPTION OF CONTRACT**, *see Executory Contract*

### **ASSUMPTION OF LEASE**, *see Unexpired Lease*

### **ATTORNEY**, *see also Disclosure; ECF; Professionals; Pro Se Parties*

Additional Compensation (Ch. 13), **Rule 2016-1**  
Address and Information  
on Papers for Filing, *see Filing*  
Admission to Practice, **Rules 2090-1, 2090-2, and 9010-1**  
Adverse Interests / Conflicts, **Rule 2014-1**  
Compensation, *see Compensation*  
Discipline, *see Disbarment; Discipline; Sanctions*  
Disclosures, **Rules 2014-1 and 2016-1; Form 2016-1(b)**  
ECF (Electronic Case Filing) requirements, *see ECF*  
Employment as Professional, *see Application; Professionals*  
Identification Required on Filings, *see Filing*  
Notice of Appearance, **Rule 9010-1**  
Payment (in Ch. 13), **Rule 2016-1; Form 2016-1(b)**  
Pro Hac Vice, **Rule 2090-1**  
Registration as ECF filer, **Rule 9010-1**  
Registration Number  
on Papers for Filing, *see Filing*  
Representation of Business Entities, **Rules 1074-1 and 9011-2**  
Sanctions, *see Disbarment; Discipline; Sanctions*  
Service on, **Rule 9013-3**

## Southern District of Ohio – Local Bankruptcy Rules Index

Signature on Filings, **Rule 5005-1 and 9011-4**  
Substitution of, **Rule 2016-1, 2091-1**  
Withdrawal of, **Rule 2091-1**

### **ATTORNEY GENERAL OF OHIO**

Address and Information included in Clerk Register, *see Government Agencies*

**AUCTION**, *see Sale of Property*

**AUCTIONEERS**, *see also Professionals*

Employment and Required Affidavit, **Rule 2014-1**

### **AUTOMATIC STAY**

Continuation of, **Rule 4001-1**  
Imposition of, **Rule 4001-1**  
Rent Deposit, **Rule 4001-1**  
Relief From, *see Relief from Automatic Stay*

**AUTOMOBILES**, *see Motor Vehicles*

### **AVOIDANCE**

of Fraudulent Transfers, *see Adversary Proceedings*  
of Liens, *see Liens*  
of Preferential Transfers, *see Adversary Proceedings*

**BALLOTS (CH. 11)**, **Rule 3018-2**

### **BANKRUPTCY APPELLATE PANEL**

Availability of Rules for, *see Appeal*

### **BANKRUPTCY PETITION PREPARERS**

Maximum Fees, **Rule 2016-2**  
Sanctions for Excessive Fees, **Rule 2016-2**

**BANKRUPTCY COURTS**, *see Courts*

**BANKRUPTCY JUDGES**, *see Judges*

**BANKRUPTCY RULES**, *see Local Bankruptcy Rules; Federal Rules of Bankruptcy Procedure; Federal Rules of Civil Procedure; Appeal*

### **BILLING INFORMATION**

Fee Application, **Rule 2016-1**  
Privileged Information, **Rule 2016-1**

### **BRIDGE ORDERS**

Unnecessary when, **Rule 9006-1**

### **BRIEFS**

Format, *see Papers, Format*  
Page Limit, **Rule 9013-2**  
Use of Unreported Opinions, **Rule 9013-2**

**BROKERS**, *see also Professionals*

Employment and Required Affidavit, **Rule 2014-1**

**BUSINESS CASES**, *see Corporation; Partnership*

**CALENDARING OF MOTIONS BY COUNSEL**, *see Motions*

### **CAMERAS**

in Courthouse, *see Electronic Devices*

### **CAPTION**

on Papers for Filing, *see Papers*

**CARS**, *see Motor Vehicles*

### **CARVE-OUTS OF FEES**

Cash Collateral Order, **Rule 4001-2**

**CASH COLLATERAL**, *see also Credit*

Agreed Order Requirements, **Rule 4001-2; Form 4001-2**  
Checklist, **Rule 4001-2; Form 4001-2**  
Documents Needed, **Rule 4001-2**  
Emergency / Interim Relief, **Rule 4001-2**  
Service, **Rules 4001-2 and 9013-3**  
Filing of Security Documents, **Rule 4001-2**  
Motion Requirements, **Rule 4001-2; Form 4001-2**; *see also Motions*  
Service, **Rules 4001-2 and 9013-3**  
Proposed Order Requirements, **Rule 4001-2**

### **CELL PHONE**

Use in Courtroom, *see Electronic Devices*

**CERTIFICATE OF SERVICE**, *see Service*

### **CERTIFICATION**

of Plan Acceptances / Rejections (Ch. 11), **Rule 3018-2**  
Regarding Issuance of Discharge Order (Ch. 13), **Rule 4002-1; Form 4002-1**  
Motion to Waive upon Death, *see Death of Debtor*  
Schedules, **Rule 1007-1, 1007-2**

### **CHAIRPERSON**

Designation for Committee, **Rule 2071-1**

### **CHANGE OF LOCATION**

Reassigning Case to Another Division, **Rule 1071-1**

**CHAPTER 7 TRUSTEE**, *see Trustee, Ch. 7*

## Southern District of Ohio – Local Bankruptcy Rules Index

**CHAPTER 11 PLAN**, *see Plan, Ch. 11*

**CHAPTER 11 TRUSTEE**, *see Trustee, Ch. 11*

**CHAPTER 12, Rule 2082-1**

**CHAPTER 13 PLAN**, *see Plan, Ch. 13*

**CHAPTER 13 TRUSTEE**, *see Trustee, Ch. 13*

**CLAIMS**, *see also Proof of Claim*

Address, **Rule 3001-1**

Differing Addresses (Explanation Required),  
**Rule 9013-3**

Change in Address, **Rule 3001-1**

Deficiency, **Rule 3001-1**

Duplicate, **Rule 3001-1**

Effect of Relief from Stay on, **Rule 3001-1**

Generally, **Rule 3001-1**

Home Equity Line of Credit (HELOC)

Notice of Payment Change, **Rule 3002.1-1**

Mortgages (Ch. 13), **Rules 3001-1 and 3015-1**

Necessity of Filing

in Ch. 12 and Ch. 13, **Rule 3001-1**

Objections

Contents, **Rule 3007-1**

Failure to Respond, Effect, **Rule 3007-1**

Notice Format, **Rule 3007-1**

Omnibus, **Rule 3007-1**

Response, **Rule 3007-1**

Service, **Rule 3007-1**

Payment of, **Rule 3001-1**

Secured / Unsecured Status, **Rules 3001-1 and 3012-1**

Superseding, **Rule 3001-1**

Valuation of Collateral (Ch. 13), **Rule 3012-1**

Withdrawal, **Rule 3006-1**

**CLERK / CLERK'S OFFICE**

Addresses and Locations, **Rule 5001-2**

Definition of "Clerk", **Rule 9001-1**

Disposal of Exhibits by, **Rule 9070-1**

Fax / Telecopier

Prohibition Against Filing By, **Rule 5005-1**

Filing, *see ECF; Filing*

Filing Fees, *see Filing Fees*

Hours of Operation, **Rule 5001-2**

Local Rules

Obtaining Copies on Website, **Rule 9029-1**

Register of Addresses for Governmental Units,  
**Rule 5003-1**

Service by Electronic Transmission, **Rule 9036-1**

Telephone Numbers, **Rule 5001-2**

**CLOSING**

Following Sale of Real Property, **Rule 6004-1**

**CLOSING OF CASE**

Ch. 11, **Rule 3022-1**

Reopening Case after Closing, *see Reopening*

**CODE**

Definition, **Rule 9001-1**

**CODEBTOR STAY**

Motion for Relief from, **Rule 4001-1**

Service on Codebtor, **Rule 4001-1**

**COLLATERAL**

Valuation (Ch. 13), **Rule 3012-1**

**COMMITTEE OF CREDITORS**

Designation of Chairperson, **Rule 2071-1**

Required Filings, **Rule 2071-1**

Service on, **Rule 9013-3**

**COMPANION CASES**, *see Related Cases*

**COMPELLING DISCOVERY**

Motions, *see Adversary Proceedings, Discovery*

**COMPENSATION**

Application for Interim Fees and Expenses, **Rule 2016-1; Form 2016-1(a)(1)(A)**

Attorneys – Generally, **Rule 2016-1**

Bankruptcy Petition Preparers, *see Bankruptcy  
Petition Preparers*

Debtor's Attorney (Ch. 13)

Disclosure of Compensation and

Application for Allowance of Fees, **Rule 2016-1 and Form 2016-1**

Fees in Dismissed Case, **Rule 2016-1**

Generally, **Rule 2016-1**

"No Look" Fee (without itemization), **Rule 2016-1**

"No Look" Fee Opt Out (with itemization),  
**Rule 2016-1**

Request for Additional Fees, **Rule 2016-1**

Substitute Counsel, **Rule 2016-1**

Upon Withdrawal of Counsel, **Rule 2016-1**

Disclosure on Application for Employment,  
**Rule 2014-1**

Forms

Chapter 13 Disclosure and Application,  
**Form 2016-1(b)**

Interim Application, **Form 2016-1(a)(1)(A)**

Interim Application Notice, **Form 2016-1(a)(1)(C)**

Motion for Administrative Order, **Form 2016-1(a)(1)(D)**

## Southern District of Ohio – Local Bankruptcy Rules Index

- Procedures for Monthly Compensation,  
**Form 2016-1(a)(1)(D)**  
Payment of Fees (Ch. 13), **Rule 2016-1; Form 2016-1(b)**  
Procedures for Monthly Compensation, **Form 2016-1(a)(1)(D)**  
Professionals, **Rule 2016-1**
- COMPLAINTS**, *see also Adversary Proceedings*  
Caption and Formatting Requirements, *see Papers*  
Dischargeability  
    Deadline to File Following Hardship Discharge, **Rule 4007-1**  
    Extension of Time to File, **Rules 4007-1 and 9006-1**  
Objecting to Discharge  
    Extension of Time to File by Stipulation, **Rules 4004-2 and 9006-1**
- COMPLIANCE**  
Debtor Duty Regarding Trustee Requests, **Rule 4002-1**
- COMPUTER**  
in Courtroom, *see Electronic Devices*  
Filing by, *see Filing*  
Service by, *see Service*
- CONFERENCES**  
by Telephone, **Rule 9074-1**  
by Videoconferencing  
    for Pretrial and Status Conferences, **Rule 9074-1**  
    for Trials and Hearings, **Rule 9074-1**
- CONFIRMATION OF PLAN (CH. 11)**, *see also Postconfirmation, (Ch. 11)*  
Witness and Exhibit Requirements, **Rule 3020-1**
- CONFIRMATION OF PLAN (CH. 13)**, *see also Plan, Ch. 13; Postconfirmation (Ch. 13)*  
Appraisal Requirement, **Rule 3015-3**  
Consent Docket, **Rule 3015-3**  
Denial, Effect, **Rule 3015-3**  
Generally, **Rule 3015-3**  
Objections to, **Rules 3012-1 and 3015-3**  
Orders, **Rule 3015-3**  
Requirements  
    Generally, **Rule 3015-3**  
    Reporting, **Rule 3015-3**
- CONFLICT OF INTEREST**, *see Adverse Interest*
- CONFLICTS WITH LOCAL RULES**  
Administrative Procedures for ECF, **Rule 5005-4**
- CONSENT DOCKET**  
Confirmation of Ch. 13 Plan, **Rule 3015-3**
- CONTENTS OF PLAN**, *see Plan*
- CONTESTED MATTERS**, **Rule 9014-1**
- CONTRACT**  
Executory, *see Executory Contract*
- CONVERSION OF CASE**  
Fees Related to / Payment of, **Rule 5081-1**  
First Meeting of Creditors Requirements, **Rule 4002-1**
- COPIES FOR FILING**  
Legibility Requirement, *see Papers, Format*  
Proof of Claim, **Rule 3001-1**
- CORPORATE RESOLUTION**  
Filing Requirement, **Rule 1074-1**
- CORPORATION**  
Authorization Needed for Filing, **Rule 1074-1**  
Prohibition Against Pro Se Representation, **Rules 1074-1 and 9011-2**  
Resolution, **Rule 1074-1**  
Responsible Person Designation, **Rule 1074-1**
- COUNTIES**  
Filing Location, **Rule 1071-1**
- COURTS**, *see also Clerk's Office; Judges; Location of Courts*  
Addresses, **Rule 1071-1**  
    Clerk's Office, **Rule 5001-2**  
Bankruptcy Appellate Panel  
    Rules Availability, *see Appeal*  
Divisions, **Rule 1071-1**  
Filing with, *see Filing*  
Hours of Operation, **Rule 5001-2**  
Locations of Proceedings, **Rules 1071-1**  
Rules, *see Local Bankruptcy Rules*  
Rules, Obtaining Copies of  
    Availability on Website, **Rule 9029-1**  
Telephone Numbers, **Rule 1071-1**  
    Clerk's Office, **Rule 5001-2**  
Website, **Rule 1071-1**
- COVER SHEET**  
for Adversary Proceeding, *see Adversary Proceedings*
- CREDIT**, *see also Cash Collateral*  
Immediate / Emergency Need  
Preliminary Hearing to Obtain, **Rule 4001-3**  
Service / Notice, **Rule 4001-3**

## Southern District of Ohio – Local Bankruptcy Rules Index

Motions / Applications to Obtain  
Ch. 11, **Rules 4001-2** and **4001-3**  
Ch. 13, **Rule 4001-3**

### **CREDITORS**

Addresses for  
Federal or State Agencies, *see Government Agencies*  
Change of Address, **Rule 3001-1**  
Claims, *see Claims; Proof of Claim*  
List of, *see Mailing List of Creditors*  
Matrix / Mailing List of, *see Mailing List of Creditors*  
Notice of Payment Change (HELOC), *see Home Equity Line of Credit Claim*  
Proof of Claim, *see Claims; Proof of Claim*  
Twenty Largest (Ch. 11)  
List of, **Rule 1007-1**  
Service on, **Rule 9013-3**

**CREDITORS' COMMITTEE**, *see Committee of Creditors*

### **CROSS-COLLATERALIZATION**

Clause in Cash Collateral Motion / Order, **Rule 4001-2; Form 4001-2**

### **DEATH OF DEBTOR**

Statement of Death, **Rule 1016-1** and **Form 1016-1**  
Waiver of Certification Requirements, **Rule 1016-1**  
Waiver of Financial Management Course, **Rule 1016-1**

### **DEBTOR**

Address Change, **Rule 4002-2**  
Creditors, **Rule 4002-1**  
Death of, *see Death of Debtor*  
Definition of "Debtor", **Rule 9001-1**  
Documents Required for First Meeting of Creditors, **Rule 4002-1**  
Duties  
Certification Regarding Issuance of Discharge (Ch. 13), **Rule 4002-1; Form 4002-1**  
Motion to Waive Upon Death, *see Death of Debtor*  
Compliance with Trustee, **Rule 4002-1**  
Disclosure of Property Acquired Post-petition, **Rule 4002-1**  
Financial Management Course, Waiver, *see Death of Debtor*  
First Meeting of Creditors, **Rule 4002-1**  
Generally, **Rule 4002-1**  
Payment Advices / Stubs, **Rule 4002-1**  
Plan, Service of, **Rule 3015-1**

Regarding Sale of Property, *see Sale of Property*  
Exemptions, *see Exemptions*  
Pro Se Debtor Requirements, **Rule 9011-2**  
Sanctions  
for Failure to Provide Information, **Rule 4002-1**  
Generally, **Rule 9011-3**  
Service Required on, **Rule 9013-3**

**DEDUCTION, PAYROLL**, *see Payroll Deduction*

### **DEFINITIONS**

Generally, **Rule 9001-1**  
Specific Terms:  
"Clerk", **Rule 9001-1**  
"Code", **Rule 9001-1**  
"Debtor", **Rule 9001-1**  
"ECF Procedures", **Rule 9001-1**  
"ECF System", **Rule 9001-1**  
"File", **Rule 9001-1**  
"Local Rules", **Rule 9001-1**  
"Paper", **Rule 9001-1**  
"Reserved", **Rule 9029-1**  
"Rule", **Rule 9001-1**  
"See" / "See also", **Rule 9029-1**  
"Service", **Rule 9001-1**

**DENIAL OF CONFIRMATION (CH. 13)**, **Rule 3015-3**

### **DEPOSITIONS**

Withdrawal or Disposal of Exhibits, *see Exhibits*

**DISBARMENT**, **Rule 2090-2**; *see also Discipline; Sanctions*

**DISCHARGE**, *see also Dischargeability; Adversary Proceedings*

Certification Regarding Issuance of (Ch. 13), **Rule 4002-1; Form 4002-1**  
Motion to Waive upon Death, *see Death of Debtor*  
Dischargeability Complaint, Deadline Following, **Rule 4007-1**  
Hardship (Ch. 13)  
Proposed Order Granting, **Rule 4007-1**  
Objection to, **Rule 4004-2**  
Extension of Time to File Complaint by Stipulation, **Rules 4004-2 and 9006-1**

**DISCHARGEABILITY**, *see also Adversary Proceedings; Discharge*

Complaint  
Deadline Following Hardship Discharge, **Rule 4007-1**

## Southern District of Ohio – Local Bankruptcy Rules Index

Extension of Time by Stipulation, **Rules 4007-1 and 9006-1**

### **DISCIPLINE**

Attorneys, **Rules 2090-2 and 9011-3**  
Parties, *see Sanctions*

### **DISCLOSURES**

Compensation / Fees, **Rule 2016-1; Form 2016-1(b)**  
Application of Employment Requirements, **Rule 2014-1**  
    Compensation, **Rule 2014-1**  
    Conflicts of Interest, **Rule 2014-1**  
    Retainer, **Rule 2014-1**  
    Supplemental Disclosures, **Rule 2014-1**  
Prior Cases, **Rule 1015-2; Form 1015-2**  
Property Acquired Post-Petition, *see Property of the Estate*  
Related Cases, **Rule 1015-2; Form 1015-2**  
Substitution of Attorney, **Rule 2091-1**

### **DISCOVERY**

Adversary Proceedings, *see Adversary Proceedings, Discovery*  
Filing of Materials, *see Adversary Proceedings, Discovery*  
Inapplicability of Rule 7026(a) in Contested Matters, **Rule 9014-1**

**DISCOVERY PLAN**, *see Adversary Proceedings*

**DIVISIONS OF COURT**, *see Courts*

### **DOCUMENTATION**

Required by Debtor for First Meeting of Creditors, *see Debtor Duties*

### **DOCUMENTS**

Exhibits, *see Exhibits*  
Filing Requirements, *see Filing*  
Formatting Requirements, *see Papers, Format*  
Service Requirements, *see Service*

**DUPLICATE CLAIMS**, *see Claims*

### **ECF (ELECTRONIC CASE FILING),**

Administrative Procedures Related to, **Rule 5005-4 and Rule 9001-1**  
Availability 24 Hours / Day, **Rule 5001-2**  
“ECF Procedures”, defined, **Rule 9001-1**  
    Conflict with Rules, **Rule 5005-4 and Rule 9029-1**  
    “ECF System”, defined, **Rule 9001-1**  
Filing (generally), **Rules 5005-1 and 5005-4**  
Filing (specific documents),  
    Certificate of Service (format), **Rule 9013-3**

Mailing List, **Rule 1007-2**

Proposed Orders, *see Orders*

Noticing (by clerk), **9036-1**

Required Method of Filing, **Rules 5005-1 and 5005-4**

Registration Required of Attorneys, **Rule 9010-1**

Service on ECF Participants, **Rule 7004-1**

    Format for Certificate of Service, **Rule 9013-3**

Service of Process, **Rule 7004-1**

Signature of Attorney, *see Attorney*

Waiver of Service by Other Means, **Rule 7004-1 and Rule 9022-1**

### **ELECTION**

of Trustee in Ch. 11, **Rule 2007.1-1**

### **ELECTRONIC DEVICES**

in Courtroom, **Rule 5073-1**

**ELECTRONIC FILING AND SERVICE**, *see ECF*

### **EMAIL ADDRESSES**

of Attorneys for Identification on Filings, *see Filings, Attorney Identification*  
of Specific Entities, *see Addresses and Information*

### **EMERGENCY MOTION**

for Cash Collateral, *see Cash Collateral*  
for Credit, *see Credit*  
for Expedited Hearing, *see Hearings*

**EMPLOYMENT OF PROFESSIONALS**, *see Compensation; Professionals*

**ENLARGEMENT OF TIME**, *see Extension of Time*

### **ERRORS**

in Serving or Noticing, **Rule 2002-1**

**ESTATE PROPERTY**, *see Property of the Estate*

### **EXCLUSIVITY PERIOD (CH. 11)**

Motion to Enlarge / Extend, **Rule 3016-1**  
    Bridge Order Unnecessary When, **Rule 9006-1**  
    Time Period for Court Action on, **Rule 9006-1**

### **EXECUTORY CONTRACT**

of Motor Vehicle in Ch. 13, **Rule 3015-1**  
of Personal Property in Ch. 13, **Rule 3015-1**

### **EXEMPTIONS**

Amendment, **Rule 1009-1**



## Southern District of Ohio – Local Bankruptcy Rules Index

### **EXHIBITS**

- Generally, **Rule 9070-1**
  - Disposal of, **Rule 9070-1**
  - Retrieval of, **Rule 9070-1**
- List of Exhibits
  - Form 7016-1 – Instructions and Form 7016-1 – Attachment B**
- Relief from Stay – Real Estate, **Form 4001-1(a)**
- Using Ch. 13 Trustee Records, **Rule 9070-1**

### **EXPEDITED HEARINGS, see Hearings**

### **EXPENSES**

- Administrative, *see Administrative Expenses*
- Professionals, *see Compensation; Professionals*
- Trustee in Ch. 13, *see Trustee, Ch. 13*

### **EXTENSION OF TIME**

- Bridge Order, Unnecessary When, **Rule 9006-1**
- Enlarging Exclusivity Period (Ch. 11), **Rule 3016-1**
- to File Complaint Objecting to Discharge, **Rule 4004-2**
- to File Dischargeability Complaint, **Rule 4007-1**
- Time Period for Court Action on, **Rule 9006-1**

### **FACSIMILE / FAX**

- Numbers, *see Telecopier / Fax Numbers*
- Prohibition Against Filing, *see Filing*

### **FEDERAL GOVERNMENT UNITS OR AGENCIES**

- Addresses and Information in Clerk Register, *see Government Agencies*

### **FEDERAL RULES OF BANKRUPTCY PROCEDURE**

- Abbreviation in Local Bankruptcy Rules, **Rule 9029-1**
- Applicability, **Rule 9029-1**

### **FEDERAL RULES OF CIVIL PROCEDURE**

- Applicability, **Rule 9029-1**
- Definition, **Rule 9001-1**

### **FEE APPLICATIONS, see Application; Compensation**

### **FEES, see Application; Compensation; Disclosure; Filing; Filing Fees; Payment; Professionals; Trustee; United States Trustee**

### **FILING, see also ECF, Notice (Twenty-One Day); Notices/Noticing; Orders; Service** - Adversary Proceedings, *see Adversary Proceedings*

- Attorney Identification on Papers, **Rule 5005-1**
- Compliance with Administrative Procedures for ECF required, *see ECF*
- Definition of “File”, **Rule 9001-1**
- Discovery Materials
  - Limitations, *see Discovery*
- Electronic filing requirements, *see ECF*
- Email, Prohibited for Use in Filing, **Rule 5005-1**
- Fees Required, *see Filing Fee*
- Format Requirements, *see Papers, Format; Orders*
- General Requirements, **Rules 5005-1 and 5005-4**
- Hours of Clerk’s Office Operation, **Rule 5001-2**
  - Hours for Electronic Filing, **Rule 5001-2**
- List of Creditors, *see Mailing List of Creditors*
- List of Twenty Largest (Ch. 11), **Rule 1007-1**
- Location of Court / Office for Filing, **Rules 1071-1 and 5001-2**
- Matrix / Mailing List, *see Mailing List of Creditors*
- Methods of Filing, **Rule 5005-1**
- Proposed Orders, *see Orders*
- Signatures of Attorneys, *see Attorney*
- Telecopier / Fax, Prohibited for Use in Filing, **Rule 5005-1**

### **FILING FEE**

- Adversary Proceedings
  - Deposit / Withdrawal from Registry Fund, **Rule 7067-1**
- Amounts, Generally, **Rule 5081-1**
- Installment Payments, **Rule 1006-1**
- Manner of Payment, **Rule 5081-1**
- Payment of Fee Upon Dismissal, **Rule 1006-1**
- Quarterly Fees to U.S. Trustee, **Rule 5081-1**
- to Reopen a Case, *see Reopen*
- Required Upon Filing, **Rule 5005-1**
- Returned Checks, **Rule 5081-1**
- Vacating Waiver of Filing Fee, **Rule 1006-1**

### **FINAL ORDER**

- Cash Collateral, *see Cash Collateral*

### **FINAL REPORT, SUMMARY OF (CH. 7)**

- Service of, **Rule 2002-1**

### **FINAL REPORT / DECREE (CH. 11)**

- Motion for, **Rule 3022-1**

### **FINANCIAL MANAGEMENT COURSE**

- Waiver Upon Death, *see Death of Debtor*

### **FINANCING, see Cash Collateral; Credit**

### **FINES, see Sanctions**

## Southern District of Ohio – Local Bankruptcy Rules Index

### FIRST MEETING OF CREDITORS

Adjournment, **Rule 2003-1**  
Converted Case, **Rule 4002-1**  
Debtor Duties Regarding, **Rule 4002-1**  
Documentation Required, **Rule 4002-1**  
Initial Payment Due (Ch. 13), **Rule 3015-3**  
Noticing requirements, **Rules 2002-1** and **6007-1**  
Rescheduling, **Rule 2003-1**  
Service of Notice by Debtor for Added  
Prepetition Creditors, **Rule 1009-1**  
Transcript Request, **Rule 2003-1**

### FONT SIZE

on Papers for Filing, *see Papers, Format*

### FORMAT

Papers for Filing, *see Papers, Format*  
Proposed Orders, *see Forms; Orders*

### FORMS

Adversary Proceedings, *see Adversary Proceedings*  
Application for Employment, **Rule 2014-1**  
Form for Employment of Chapter 11 Debtor  
Counsel, **Form 2014-1(g)-3**  
Affidavit, **Form 2014-1(g)-4**  
Form for Employment of Special Counsel to  
Trustee, **Form 2014-1(g)-1**  
Affidavit, **Form 2014-1(g)-2**  
Cash Collateral Checklist, **Form 4001-2**  
Certification Regarding Issuance of Discharge  
Order (Chapter 13), **Form 4002-1**  
Compensation  
Application, **Rule 2016-1; Form 2016-1(a)(1)(A)**  
Chapter 13 Disclosure and Application,  
**Form 2016-1(b)**  
Notice, **Form 2016-1(a)(1)(C)**  
Procedures for Monthly Compensation,  
**Form 2016-1(a)(1)(D)**  
Cover Sheet  
for Adversary Proceeding, **Rule 7003-1**  
Discovery Plan, **Rule 7026-1; Form 7016-1 – PPS**  
Exhibit List, **Form 7016-1 – Attachment B**  
Instructions, **Form 7016-1 – Instructions**  
Orders, *see Orders*  
Preliminary Pretrial Statement, **Rule 7016-1; Form 7016-1 – PPS**  
Relief from Stay  
Real Estate Worksheet, **Form 4001-1(a)**  
Statement of Death, **Form 1016-1**  
Statement of Related Cases, *see Related Cases*  
Unclaimed Funds, **Rule 3011-1**  
Witness List, **Form 7016-1 – Attachment A**  
Instructions, **Form 7016-1 – Instructions**

### FRAUDULENT TRANSFERS

Adversary Proceedings to Avoid, *see Adversary Proceedings*

### GOVERNMENT AGENCIES

Clerk Register of Addresses, **Rule 5003-1**

### HARDSHIP DISCHARGE

Dischargeability Complaint, Deadline  
Following, **Rule 4007-1**  
Proposed Order Granting, **Rule 4007-1**

### HEARINGS, *see also Adversary Proceedings*

Courtroom Conduct, **Form 7016-1 – Order Expedited**  
Motion for, **Rule 9073-1**  
Notice, **Rule 9073-1**  
Service, **Rule 9073-1**  
Location of, **Rules 1071-1**  
Setting Hearing by Self-Calendaring Process, *see Motions, Self-Calendaring*  
Testimony by Videoconference, **Rule 9074-1**

### HOME EQUITY LINE OF CREDIT (HELOC) CLAIMS

Notice of Payment Change, **Rule 3002.1-1**

### HOUSES, *see Real Property*

### IDENTIFICATION

of Attorney Required on Papers Filed, *see Filing*  
Personal Identifiers, *see Redaction*  
Photo Identification (When Required with  
Petition), **Rule 1002-1**

### INITIAL PAYMENT (CH. 13), **Rule 3015-3**

### INTERIM FEES

Professionals in Ch. 11, *see Compensation; Professionals*  
Procedures for Monthly Compensation,  
**Form 2016(a)(1)(D)**

### INTERIM USE OF CASH COLLATERAL, *see Cash Collateral*

### INTERNAL REVENUE SERVICE

Address in Clerk Register, *see Government Agencies*

### INTERROGATORIES

Requests for, *see Adversary Proceedings, Discovery*

### INVOLUNTARY PETITION

Service of, **Rule 1010-1**

## Southern District of Ohio – Local Bankruptcy Rules Index

### **JUDGES**, *see also Courts*

Assignment of Cases to, *see Assignment to Judge*  
Unavailability, **Rule 1073-1**

### **JUDGMENTS**, *see Orders*

### **JURY TRIALS**, **Rule 9015-1**

### **LAWYER**, *see Attorney*

### **LEASES**

Motor Vehicle, *see Motor Vehicle*  
Pre-confirmation Payments on, **Rule 3070-1**  
of Property of the Estate  
Outside Ordinary Course of Business, **Rule 6004-1**  
Unexpired, *see Unexpired Leases*

### **LEGIBILITY**

Required of Papers for Filing, *see Papers, Format*

### **LIENS**

Avoidance or Modification  
By Claim Objection (service), **Rule 3007-1**  
By Ch. 13 Plan,  
Covered by “No Look” Fee,  
**Rule 2016-1**  
Cash Collateral Order, Provisions Relating to,  
**Rule 4001-2**  
on Real Estate (Ch. 13), *see Mortgage*

### **LIMITED LIABILITY COMPANY**, *see also Corporation; Partnership*

Generally, **Rule 1074-1**  
Prohibition Against Pro Se Representation,  
**Rules 1074-1 and 9011-2**

### **LIST OF CREDITORS**, *see Mailing List of Creditors; List of Twenty Largest (Ch. 11)*

### **LIST OF TWENTY LARGEST (Ch. 11)**

Filing, **Rule 1007-1**  
Service on, **Rule 9013-3**

### **LIST OF WITNESSES AND EXHIBITS**, *see Exhibits; Witnesses*

### **LOAN MODIFICATION, MORTGAGE**

Motion for, **Rule 2083-1**

### **LOCAL BANKRUPTCY RULES**

Abbreviation / Short Title, **Rule 9029-1**  
Adoption of Local Rules  
Bankruptcy Judges, **Rule 9029-2**  
District Court, **Rule 9029-3**  
Amendments to, **Rule 9029-1**

Applicability, **Rule 9029-1**  
Conflict with Administrative Procedures for ECF, **Rule 5005-4**  
Construction of, **Rule 9029-1**  
Definition of “Local Rules”, **Rule 9001-1**  
Definitions of Terms, *see Definitions*  
Effective Date, **Rule 9029-1**  
Obtaining Copies of Local Rules, **Rule 9029-1**  
Sanctions for Noncompliance, **Rule 9011-3**  
Website, Availability on, **Rule 9029-1**

### **LOCAL RULES OF THE BANKRUPTCY APPELLATE PANEL**, *see Appeal*

### **LOCATIONS OF COURT**, *see also Courts*

Change of Locations, **Rule 1071-1**  
Court Addresses, **Rules 1071-1 and 5001-2**

### **LOCKBOXES (CH. 13)**

Addresses for, **Rule 2015-5**

### **MAILING LIST OF CREDITORS**,

Amendment, **Rules 1007-1, 1007-2 and 1009-1**  
Content, Filing and Format, **Rule 1007-2**

### **MARGINS**

Required on Papers for Filing, *see Papers, Format*

### **MATRIX**, *see Mailing List of Creditors*

### **MEDIATION**, *see Alternative Dispute Resolution*

### **MEETING OF CREDITORS**, *see First Meeting of Creditors*

### **MEMORANDA OF LAW**, *see Briefs; Motions*

### **METHODS OF SERVICE**, *see Service*

### **MINIMUM SERVICE REQUIREMENTS**, *see Service*

### **MODIFICATION TO MORTGAGE LOAN**, *see Loan Modification*

### **MODIFICATIONS TO PLAN (CH. 11)**, **Rule 3019-1**

### **MODIFICATIONS TO PLAN (CH. 13)**

After Denial of Confirmation, **Rule 3015-3**  
Motion Contents, **Rule 3015-2**  
Objections to, **Rule 3015-2**  
Postconfirmation, **Rule 3015-2**  
Preconfirmation Amendments, **Rule 3015-2**; *see also Plan, Ch. 13*

## Southern District of Ohio – Local Bankruptcy Rules Index

### **MORTGAGES**

Arrearage (Ch. 13), **Rules 3001-1**  
Avoidance or Modification of Lien, *see Liens*  
Home Equity Line of Credit (HELOC), **Rule 3002.1-1**  
Loan Modifications, **Rule 2083-1**  
Payment of (Ch. 13), **Rule 3015-1**  
Proof of Claim (Ch. 13), **Rule 3001-1**  
Relief from Stay, Relating to, *see Relief from Automatic Stay*  
Treatment in Plan (Ch. 13), **Rule 3015-1**

### **MOTIONS**, *see also ECF; Filing; Notices/Noticing; Service*

Application for Employment, *see Application; Professionals*  
Attorney Identification on, *see Filings*  
Caption, *see Papers, Caption*  
Certificate of Service, *see Motions, Service*  
Contested Matters  
    Inapplicability of Rule 7026(a), **Rule 9014-1**  
Electronic Filing of, *see ECF*  
Exhibits - Ch. 13 Trustee Records, *see Exhibits*  
Exhibits - Generally, *see Exhibits*  
Expedited Hearing Request, *see Hearings*  
Failure to Respond  
    Effect of Failure to Respond, **Rule 9013-1**  
Formatting Requirements, Generally, *see Papers*  
General Motion Requirements, **Rule 9013-1**; *see also Service*  
Notice Requirements (Twenty-One Day), **Rule 9013-1**  
    Format for Notice, **Rule 9013-1**  
    Types of Motions Excluded from Notice Requirements, **Rule 9013-1**  
Page Limit (to Memoranda), **Rule 9013-2**  
Response and Reply  
    Deadlines, **Rule 9013-1**  
    Effect of Failure to Respond, **Rule 9013-1**  
Self-Calendaring, **Rule 9013-1**  
Service, *see also Service*  
    Certificate of, **Rule 9013-1**  
    Minimum Service Requirements, **Rule 9013-3**  
Signature of Attorney, *see Attorney*  
Specific Types of Motions, *see topics related to specific types of motions*  
Unreported Opinions (in Memoranda), **Rule 9013-2**

### **MOTOR VEHICLES**

Abandonment of, *see Abandonment*  
Appraisal of, **Rule 3012-1**  
Modification of Lien, *see Liens*  
Redemption of, *see Redemption*

Relief from Stay, Relating to, *see Relief from Automatic Stay*  
Sale of (estate property), *see Sale of Property*  
Treatment of Executory Contract in Ch. 13, **Rule 3015-1**  
Treatment of Loan or Unexpired Lease in Ch. 13, **Rule 3015-1**  
Valuation (Ch. 13), **Rule 3012-1**

### **NO LOOK FEE (CH. 13)**

*see Compensation*

### **NOTICE (TWENTY-ONE DAY)**

Motions Excluded from Requirement, **Rule 9013-1**  
Required with Motion / Objection, **Rule 9013-1**  
    Format, **Rule 9013-1**

### **NOTICE OF ABANDONMENT, Rule 6007-1**

### **NOTICE OF APPEARANCE**, *see Attorney*

### **NOTICES/NOTICING**, *see also Filing; Notice (Twenty-One Day); Service*

Addresses for Noticing, **Rule 2002-1**  
    Government Agencies, *see Government Agencies*  
of Agreed Order, *see Settlement*  
of Application for Compensation / Fees, **Rule 2016-1; Form 2016(a)(1)(C)**  
of Application to Employ Professionals, **Rule 2014-1**  
of Committee Chairperson, **Rule 2071-1**  
of Compensation Application, **Rule 2016-1; Form 2016(a)(1)(C)**  
by Electronic Means, **Rules 5005-4 and 7004-1**  
    Clerk of Court, **Rule 9036-1**  
of Emergency / Immediate Need  
    Cash Collateral, *see Cash Collateral*  
    Credit, *see Credit*  
    Expedited Hearing, *see Hearings*  
of Enlargement of Exclusivity Period (Ch. 11), **Rule 3016-1**  
Errors in Notices  
    Debtor Duty to Inform, **Rule 2002-1**  
Expedited Hearing, *see Hearings*  
of First Meeting of Creditors, *see First Meeting of Creditors*  
of Motions, *see Motions; Notice (Twenty-One Day)*  
Notice, Twenty-One Day, *see Notice (Twenty-One Day)*  
of Objection to Claim, **Rule 3007-1**  
of Payment Change (HELOC), **Rule 3002.1-1**  
for Relief from Stay, **Rule 4001-1**  
Returned Notices, **Rule 2002-1**  
of Sale of Property, *see Sale of Property*

## Southern District of Ohio – Local Bankruptcy Rules Index

of Settlement, *see Settlement*

Waiver of, **Rule 9022-1**

**OBJECTIONS**, *see also Filing; Notice (Twenty-One Day); Notices/Noticing; Service*

to Abandonment of Property, **Rule 6007-1**

to Claims, *see Claims*

to Compensation / Fee Apps, **Rule 2016-1**

to Confirmation of Plan (Ch. 11)

Evidentiary Requirements, **Rule 3020-1**

to Confirmation of Plan (Ch. 13)

Based on Valuation, **Rule 3012-1**

Generally, **Rule 3015-3**

to Modified Plan, **Rules 3015-2 and 3015-3**

to Discharge, **Rule 4004-2**

Extension of Time to File Complaint, *see*

*Extension of Time*

to Modifications to Plans (Ch. 13), **Rules 3015-2 and 3015-3**

to Sale of Property, *see Sale of Property*

to Valuation (Ch. 13), **Rule 3012-1**

Resolution by Agreement, **Rule 3012-1**

### **OFFICE OF CH. 13 TRUSTEE**

Address, **Rule 2015-5**

**OFFICE OF THE CLERK**, *see Clerk's Office*

**OFFICE OF THE U.S. TRUSTEE**, *see United States Trustee*

### **OHIO**

Addresses of State Government Agencies or Units included in Clerk Register, *see Government Agencies*

### **ORDERS**

Filing / Uploading Proposed Orders

Agreed, **Rule 9072-1**

Electronically, **Rules 5005-1 and 5005-4**

Following Hearing or Trial, **Rule 9072-1**

Following No Response, **9072-1**

Format for, **Rule 9072-1**

Service List for, **Rule 9072-1**

Format of Proposed Orders

Caption, **Rule 9072-1**

Margins, **Rule 9072-1**

Service List, **Rule 9072-1**

Signature Line, **Rule 9072-1**

Governing Pretrial and Trial Procedures, **Form 7016-1 – Order**

Limited Service of, **Rule 9072-1**

Separate Submission of Order, **Rule 9072-1**

Waiver of Notice by Mail, **Rule 9022-1**

### **PAGE LIMIT**

Briefs and Memoranda, **Rule 9013-2**

### **PAPERS**

Caption, **Rules 9004-2 and 9072-1**

Definition of "Paper", **Rule 9001-1**

Filing, *see Filing*

Format

Caption, **Rules 9004-2 and 9072-1**

Certificate of Service, **Rule 9013-3**

Legibility, **Rule 9004-1**

Margins, **Rules 9004-1 and 9072-1**

Notice for Motions / Objections, **Rule 9013-1**

Page Limit, **Rule 9013-2**

Proposed Orders, *see Orders*

Size of Paper, **Rule 9004-1**

Service, *see Service*

### **PARTNERSHIP**

Authorization Needed for Filing, **Rule 1074-1**

Prohibition Against Pro Se Representation, **Rules 1074-1 and 9011-2**

Resolution, **Rule 1074-1**

Responsible Person Designation, **Rule 1074-1**

### **PAYMENT**

Address for Plan Payment, *see Lockboxes*

Attorney Fees (Ch. 13), **Rule 2016-1; Form 2016-1(b)**

Change in Payment (HELOC), **Rule 3002.1-1** of Claims, **Rule 3001-1**

of Executory Contracts and Unexpired Leases (Ch. 13), **Rule 3015-1**

of Filing Fees, *see Filing Fees*

of Mortgages (Ch. 13), **Rules 3001-1 and 3015-1**

Plan Payments (Ch. 13), **Rule 3015-1**

Pre-confirmation plan payments (Ch. 13), **Rule 3015-3**

Pre-confirmation Adequate Protection (Ch. 13), **Rule 3070-1**

Pre-confirmation Leases (Ch. 13), **Rule 3070-1**

Reduction (Ch. 13), **Rule 3015-2**

Suspension (Ch. 13), **Rule 3015-2**

**PAYMENT ADVICES (PAY STUBS), Rule 4002-1**

### **PAYROLL DEDUCTION (CH. 13)**

Generally, **Rule 3015-1**

Suspension / Reduction, **Rule 3015-2**

**PERCENTAGE FEE**, *see Trustee, Ch. 13*

### **PERSONAL IDENTIFIERS**

Responsibility for Redaction, **Rule 9037-1**

## Southern District of Ohio – Local Bankruptcy Rules Index

### PERSONAL PROPERTY

Abandonment of, *see Abandonment*  
Acquired Post-Petition (Notification Requirements), *see Property of the Estate*  
Appraisal (Ch. 13), *see Collateral; Valuation*  
Executory Contract in Ch. 13, **Rule 3015-1**  
Loans, **Rule 3015-1**  
Modification of Lien on, *see Liens*  
Redemption of (Motor Vehicle), *see Redemption*  
Relief from Stay, Relating to, *see Relief from Automatic Stay*  
Sale of, *see Sale of Property*  
Unexpired Lease in Ch. 13, **Rules 3015-1 and 3070-1**  
Valuation of in Ch. 13, *see Collateral; Valuation*

### PETITION

Corporation, **Rule 1074-1**  
Disclosure of Prior / Related Cases, **Rule 1015-2 and Form 1015-2**  
Filing Requirements, **Rules 1002-1, 5005-1 and 5005-4**  
Involuntary, *see Involuntary Petition*  
Limited Liability Corporation, **Rule 1074-1**  
Partnership, **Rule 1074-1**  
Photo Identification Requirements, **Rule 1002-1**  
Required 1015-2 Statement, **Rules 1002-1 and 1015-2; Form 1015-2**

**PETITIONING CREDITOR**, *see Involuntary Petition*

**PHOTOGRAPHY IN COURTHOUSE**, *see Electronic Devices*

### PLAN, CH. 11

Acceptance / Rejection of Plan, **Rule 3018-2**  
Certification of, **Rule 3018-2**  
Amendment of, **Rule 3019-1**  
Ballots, **Rule 3018-2**  
Confirmation  
Evidentiary Requirements, **Rule 3020-1**  
Exclusivity Period  
Enlargement, **Rule 3016-1**  
Final Report / Decree, **Rule 3022-1**  
Modifications, **Rule 3019-1**  
Objections  
Evidentiary Requirements, **Rule 3020-1**  
Postconfirmation Requirements, **Rules 3020-2 and 3022-1**  
Rejection of Plan, **Rule 3018-2**  
Certification of, **Rule 3018-2**

### PLAN, CH. 13

Amendments to, **Rule 3015-2**  
Confirmation, **Rule 3015-3**  
Appraisal Requirement, **Rule 3015-3**

Consent Docket, **Rule 3015-3**  
Denial, Effect, **Rule 3015-3**  
Orders, **Rule 3015-3**  
Reporting, **Rule 3015-3**  
Requirements for, **Rule 3015-3**  
Executory Contracts and Leases Treatment of, **Rule 3015-1**  
Funding of Plan, **Rule 3015-1**  
Form of (Mandatory), **Rule 3015-1**  
Modifications to, **Rule 3015-2**; *see also Modifications to Plan*  
Mortgages, Payment of, **Rule 3015-1**  
Objections to, **Rule 3015-3**  
Payments Under Plan  
Address of Lockboxes, *see Lockboxes*  
Adequate Protection, **Rule 3070-1**  
Generally, **Rules 3015-1 and 3015-3**  
Pre-confirmation, **Rules 3015-3 and 3070-1**  
Reduction, **Rule 3015-2**  
Suspension, **Rule 3015-2**  
Payroll Deduction, **Rule 3015-1**  
Pre and Post Confirmation Requirements, **Rule 3015-3**  
Adequate Protection Payments, **Rule 3070-1**  
Service of, **Rule 3015-1**  
Unexpired Leases, Treatment of, **Rules 3015-1 and 3070-1**  
Unsecured Creditors, Payment to, **Rules 3001-1 and 3015-1**

### PLAN PAYMENTS (Ch. 13)

Addresses for Lockboxes, *see Lockboxes*  
Method of Payment Generally, **Rule 3015-1**  
Pre-confirmation Plan Payments, **Rule 3015-3**  
Pre-confirmation Adequate Protection Payments, **Rule 3070-1**

### PLEADINGS

Attorney Identification Required, **Rule 5005-1**  
Caption, *see Papers, Caption*  
Exhibits, *see Exhibits*  
Filing, *see Filing*  
Formatting Requirements, *see Papers, Format*  
Service of, **Rules 7004-1 and 9013-3** Signature of Attorney, *see Attorney*

### POSTCONFIRMATION (CH. 11)

Closing of Case, **Rule 3022-1**  
Final Decree  
Motion for, **Rule 3022-1**  
Procedures, **Rule 3020-2**  
Reporting, **Rule 3020-2**

### POSTCONFIRMATION (CH. 13), Rule 3015-3

## Southern District of Ohio – Local Bankruptcy Rules Index

### **PRE-CONFIRMATION (CH. 13) PAYMENTS**

Adequate Protection, **Rule 3070-1**  
Personal Property Leases, **Rule 3070-1**  
Plan Payments, **Rule 3015-3**

### **PREFERENTIAL TRANSFERS**

Adversary Proceedings to Avoid, *see Adversary Proceedings*

### **PRELIMINARY HEARING**

Related to Relief from Stay, **Rule 4001-1**

**PRELIMINARY PRETRIAL STATEMENT**, *see Adversary Proceedings*

**PRESCRIBED FEE**, *see Trustee, Ch. 13*

### **PRETRIAL**

Conferences, *see Conferences*  
Orders, *see Adversary Proceeding*  
Procedures, *see Adversary Proceeding*  
Statement, *see Adversary Proceeding*

**PRETRIAL AND TRIAL PROCEDURES ORDER**, **Form 7016-1-Order**

### **PRIOR CASES**

Disclosure, **Rule 1015-2; Form 1015-2**, *see also Related Cases*

### **PRIVILEGE**

Information for Fee Application, **Rule 2016-1**

### **PROCEDURES**

for Electronic Case Filing, *see Filing; Service for Monthly Compensation of Professionals, Form 2016-1(a)(1)(D)*  
Pretrial, *see Adversary Proceedings*

### **PROCEEDINGS**

Adversary, *see Adversary Proceedings*  
Location of Proceedings, **Rules 1071-1**

### **PROCEEDS**

from Sale of Property, *see Sale of Property*

**PROCESS, SERVICE OF**, *see Service of Process*

**PROFESSIONALS**, *see also Attorney*

Appraisers, Auctioneers, Brokers, Real Estate Agents  
Affidavit Requirements, **Rule 2014-1(d)**  
Compensation / Interim Fees, **Rule 2016-1**  
Application Form, **Forms 2016-1(a)(1)(A) and 2016-1(b)**  
Chapter 13 Disclosure and Application, **Form 2016-1(b)**

Notice Form, **Form 2016-1(a)(1)(C)**  
Procedures For Monthly Compensation (Form), **Form 2016-1(a)(1)(D)**  
Employment of, **Rule 2014-1**  
Form for Employment of Chapter 11 Debtor Counsel, **Form 2014-1(g)-3**  
Affidavit, **Form 2014-1(g)-4**  
Form for Employment of Special Counsel to Trustee, **Form 2014-1(g)-1**  
Affidavit, **Form 2014-1(g)-2**  
Noticing of Application for Employment, **Rule 2014-1**  
Supplemental Disclosure, **Rule 2014-1**  
Sanctions, **Rule 9011-3**

**PRO HAC VICE**, *see Attorneys, Admission to Practice*

**PROOF OF CLAIM**, *see also Claims*

Address and Change of Address, **Rule 3001-1**  
Amendments, **Rule 3001-1**  
Copies for Filing, **Rule 3001-1**  
Deficiency Claim, **Rule 3001-1**  
Duplicates, **Rule 3001-1**  
Failure to File / Limitation of Service in Ch. 13, **Rule 3001-1**  
Generally, **Rule 3001-1**  
Mortgage (Ch. 13), **Rule 3001-1**  
Necessity of Filing  
Ch. 12 and Ch. 13, **Rule 3001-1**  
Objections to, *see Claims*  
Payment on, **Rule 3001-1**  
Status as Secured / Unsecured, **Rule 3001-1**  
Superseding Proof of Claim, **Rule 3001-1**  
Withdrawal, **Rule 3006-1**

**PROPERTY OF THE ESTATE**

Abandonment of, *see Abandonment*  
Acquired Post-petition (Notification Requirements), **Rule 4002-1**  
Redemption, *see Redemption*  
Sale of, *see Sale of Property*  
Topics Related to Specific Types of Property, *see Motor Vehicles; Personal Property; Real Property*  
Valuation in Ch. 13, *see Collateral; Valuation*

**PROPOSED ORDERS**, *see Orders*

**PRO SE PARTIES**

Businesses and Other Non-Individuals, **Rules 1074-1 and 9011-2**  
Debtors (Individuals), **Rule 9011-2**  
Sanctions, **Rule 9011-3**

**QUARTERLY FEES**

United States Trustee, *see United States Trustee*

## Southern District of Ohio – Local Bankruptcy Rules Index

### **REAL ESTATE AGENTS**

Employment and Required Affidavit, **Rule 2014-1**

Sale of Property, *see Sale of Property*

### **REAL PROPERTY**

Abandonment of, *see Abandonment*

Acquired Post-Petition (Notification Requirements), *see Property of the Estate*

Appraisals (Ch. 13), **Rule 3015-3**

Lease of (Estate Property), *see Leases*

Lienholders

Claim Requirements (Ch. 13), *see Mortgages*

Motion for Relief from Stay, *see Relief from Automatic Stay*

Payment in Ch. 13, *see Mortgages*

Relief from Stay, relating to, *see Relief from Automatic Stay*

Sale of, *see Sale of Property*

Use of

Outside Ordinary Course of Business, **Rule 6004-1**

### **REASSIGNMENT OF CASE**

Judge Unavailability, **Rule 1073-1**

Related Cases, **Rule 1015-2**

to Another Division or Location within District, **Rule 1071-1**

### **RECORDING DEVICES**

in Courthouse, *see Electronic Devices*

### **REDACTION**

of Personal Identifiers, **Rule 9037-1**

Related to Transcripts, *see Transcript*

### **REDEMPTION OF PROPERTY**

Motion Requirements (Motor Vehicle), **Rule 6008-1**; *see also Motions*

### **REDUCTION**

of Payments (Ch. 13), **Rule 3015-2**

### **REGISTER**

of Governmental Units or Agencies, *see Government Agencies*

### **REGISTRY FUND**

Funds Deposited in / Withdrawn from, **Rule 7067-1**

Interest Earned, **Rule 7067-1**

### **REINSTATEMENT**

Following Suspension from Practice of Law, **Rule 2090-2**

**REJECTION OF PLAN (CH. 11)**, *see Plan, Ch. 11*

**RELATED CASES, Rule 1015-2; Form 1015-2**  
*see also Prior Cases*

### **RELIEF FROM AUTOMATIC STAY**

Cash Collateral Order, provisions regarding, **Rule 4001-2**

Continuation of Stay, **Rule 4001-1**

Deficiency Claim after Sale, **Rule 3001-1**

Effect in Ch. 12 and 13, **Rule 3001-1**

Imposition of Stay, **Rule 4001-1**

Motion for

Generally, **Rule 4001-1**

Motor Vehicles, **Rule 4001-1**

Personal Property, **Rule 4001-1**

Real Property, **Rule 4001-1; Form 4001-1(a)**

Response to, **Rule 4001-1**

Separate Motion Required, **Rule 4001-1**

Noticing Requirements, **Rule 4001-1**

Preliminary Hearing, **Rule 4001-1**

Real Estate Worksheet, **Form 4001-1(a)**

Rent Deposit, **Rule 4001-1**

Response, **Rule 4001-1**

Separate Motion Requirement, **Rule 4001-1**

Service Requirements, **Rule 4001-1**

### **REOPEN**

Case

to Add Prepetition Creditors, **Rules 1009-1 and 5010-1**

Fees for, **Rule 5010-1**

Motion Requirements, **Rule 5010-1**

Service, **Rule 5010-1**

### **REPLY**

to Motion

Deadline, *see Motions, Response and Reply*

### **REPORTING**

Requirements, *see Reports*

### **REPORTS**

General Reporting Requirements

in Chapter 11 (Post Confirmation), **Rule 3020-2**

in Chapter 12, **Rule 2082-1**

in Chapter 13, **Rule 3015-3**

of Committee Chairperson, **Rule 2071-1**

of Sale of Property, *see Sale of Property*

### **RESCHEDULING**

First Meeting of Creditors, **Rule 2003-1**



## Southern District of Ohio – Local Bankruptcy Rules Index

### RESERVED

Definition of Term as Used in Local Bankruptcy Rules, *see Local Bankruptcy Rules*

### RESOLUTION

Corporate, **Rule 1074-1**

### RESPONSE

to Motion

Deadline, *see Motions, Response and Reply*

Effect of Failure to Respond, *see Motions, Failure to Respond; Orders*

to Objection to Claim, **Rule 3007-1**

### RESPONSIBLE PERSON

Changes in Designation, **Rule 1074-1**

Designation for Business Entity, **Rule 1074-1**

### RETAINER

Disclosure, **Rule 2014-1**

### RETENTION OF COUNSEL/PROFESSIONALS,

*see Application; Professionals*

### RETURNED CHECKS

Related to Payment of Fees, *see Filing Fees*

### ROLL-UP CLAUSES

In Cash Collateral Agreement, **Rule 4001-2; Form 4001-2**

### RULES

Bankruptcy Appellate Panel, *see Appeal*

Definition of “Rule”, **Rule 9001-1**

Federal Rules of Bankruptcy Procedure, *see Federal Rules of Bankruptcy Procedure*

Federal Rules of Civil Procedure, *see Federal Rules of Civil Procedure*

Local, *see Local Bankruptcy Rules*

### SALE OF PROPERTY

Application / Motion, **Rule 6004-1**

Nominal Sale Exception (personal property), **Rule 6004-1**

Auction / Public Sale, **Rule 6004-1**

Deficiency Claim Following, **Rule 3001-1**

Disbursement of Proceeds, **Rule 6004-1**

Generally, **Rule 6004-1**

Notice Required, **Rule 6004-1**

Objections to, **Rule 6004-1**

Personal Property, **Rule 6004-1**

Proceeds from Sale, **Rule 6004-1**

Real Property, **Rule 6004-1**

Report of Sale, **Rule 6004-1**

Service Requirements, **Rule 6004-1**

Trustee Duties Related to, **Rule 6004-1**

**SANCTIONS**, *see also Attorney; Disbarment; Discipline*

Attorneys, **Rules 2090-2, 9011-3 and 9011-4**  
Bankruptcy Petition Preparers

for Excessive Fees, **Rule 2016-2**

Debtors

Failure to Comply with Trustee Requests,

**Rule 4002-1**

Generally, **Rule 9011-3**

for Discovery Disputes, **Rule 7026-1**

Parties, **Rule 9011-3**

Signatures for purposes of, **Rule 9011-4**

### SCHEDULED FEES

Payment of, **Rule 5081-1**

### SCHEDULES

Amendment, **Rules 1007-1, 1007-2 and 1009-1**

Certification, **Rule 1007-1**

Filed After Petition, **Rule 1007-1**

### SECURED CLAIMS

Determination of Status as, **Rule 3001-1**

Filing of Security Documents, **Rule 4001-2**

Valuation (Ch. 13), **Rule 3012-1**

### SECURITY

in Courtroom, **Rule 5073-11**

**SECURITY INTEREST**, *see Secured Claims*

**SELF-CALENDARING OF MOTIONS**, *see Motions*

**SERVICE**, *see also Filing; Mailing List of Creditors; Notice (Twenty-One Day); Notices / Noticing; Service of Process*

Addresses

Government Units or Agencies, *see Government Agencies*

Amendments to Lists and Schedules

Fix Errors in Noticing, **Rule 2002-1**

Generally, **Rule 1007-1, 1007-2 and 1009-1**

Amendments to Plan (Ch. 13), **Rule 3015-2**

Application for Compensation / Fees, **Rule 2016-1**

Objections thereto, **Rule 2016-1**

Application to Employ Professionals, **Rule 2014-1**

Appraisals, **Rule 3012-1**

Certificate of Service, **Rules 9013-1, and 9013-3**

Exceptions, **Rule 9013-3**

Format, **Rule 9013-3**

on Committee of Creditors, **Rules 2071-1 and 9013-3**

on Debtor, **Rule 9013-3**

Definition of “Service”, **Rule 9001-1**

## Southern District of Ohio – Local Bankruptcy Rules Index

Differing or Conflicting Addresses, **Rule 9013-3**  
Election of Trustee in Ch. 11, **Rule 2007.1-1**  
by Electronic Means, *see also ECF*  
    Format for Certificate, **Rule 9013-3**  
    Generally, **Rules 5005-1, 5005-4 and 7004-1, 9013-3**  
    Noticing/Service by Clerk, **Rule 9036-1**  
    Participation in ECF, **Rules 5005-4 and 7004-1**  
    Waiver of Notice/Service by Other Means, **Rules 7004-1 and 9022-1**  
of First Meeting of Creditors Notice, **Rules 1009-1 and 2002-1**  
    rescheduling, **Rule 2003-1**  
Format for Certificate, **Rule 9013-3**  
Format for List on Proposed Orders, **Rule 9072-1**  
General Requirements, **Rule 9013-3**  
of Lists, Schedules and Statements, **Rule 1007-1 and 1007-2**  
by Hand Delivery, **Rule 9013-3**  
of Involuntary Petition, *see Involuntary Petition*  
Methods of Service, **Rule 9013-3**  
Minimum Service Requirements, **Rule 9013-3**  
of Modifications to Plan (Ch. 13), **Rule 3015-2**  
of Motions (Generally), **Rules 9013-1 and 9013-3**  
of Motions (Specific Types)  
    Abandon Property, *see Abandonment*  
    Emergency Need for Credit, *see Credit*  
    Emergency Use of Cash Collateral, *see Cash Collateral*  
    Enlarge Exclusivity Period, **Rule 3016-1**  
    Expedited Hearing, *see Hearings*  
    Relief from Stay, **Rule 4001-1**  
    Reopen Case, *see Reopen*  
    Sell Property, *see Sale of Property*  
    for Unclaimed Funds, *see Unclaimed Funds*  
    Use Cash Collateral, *see Cash Collateral*  
of Objections (Specific Types)  
    to Claims, **Rule 3007-1**  
    to Confirmation (Ch. 11), **Rule 3020-1**  
    to Confirmation (Ch. 13), **Rule 3015-3**  
    to Sale of Property, *see Sale of Property*  
    to Valuation (Ch. 13), **Rule 3012-1**  
of Orders, **Rule 9072-1**  
on Party or Attorney, **Rule 9013-3**  
of Plan (Ch. 13), **Rule 3015-1**  
of Pleadings, **Rule 7004-1 and Rule 9013-3**  
of Process, *see Service of Process*  
Reports (Post-Confirmation) in Ch. 11, **Rule 3020-2**  
Required Parties Generally, **Rule 9013-3**  
of Summary of Final Report (Ch. 7), **Rule 2002-1**  
by Third Party Notice Provider, **Rule 9013-3**  
Waiver of (by mail), **Rule 9022-1**

### **SERVICE OF PROCESS,**

Electronically, **Rule 7004-1**  
Generally, **Rule 7004-1**

### **SETTLEMENT, see also Agreed Orders, Agreement; Alternative Dispute Resolution**

Reporting to Chapter 13 Trustee, **Rule 9019-1**  
Reporting to Court, **Rule 9019-1**  
Submission of Proposed Order, **Rule 9072-1**

### **SETTLEMENT JUDGE, see Alternative Dispute Resolution**

### **SIGNATURE**

of Attorney on Filings, *see Attorney; Sanctions*

### **SOCIAL SECURITY NUMBER, see Redaction**

### **SPECIAL COUNSEL, EMPLOYMENT OF, See Application; Professionals**

### **STATE AGENCIES**

Addresses and Information in Clerk Register, *see Government Agencies*

### **STATEMENT OF DEATH, see Death of Debtor**

### **STATEMENT OF RELATED CASES, see Related Cases**

### **STATUS CONFERENCES, see Conferences**

### **STAY**

Automatic, *see Automatic Stay; Relief from Automatic Stay*  
Pending Appeal, *see Appeal*

### **STIPULATION**

of Agreement on Valuation, **Rule 3012-1**

### **SUBORDINATION**

of Claims in Cash Collateral Order, **Rule 4001-2**

### **SUBSTITUTION**

Attorneys, **Rule 2091-1**  
Compensation upon Substitution (Ch. 13), **Rule 2016-1**

### **SUPERCEDING CLAIMS**

by Later Filed Duplicate, **Rule 3001-1**

### **SUSPENSION**

of Payments (Ch. 13), **Rule 3015-2**  
from Practice of Law, **Rule 2090-2**  
    Reinstatement Following, **Rule 2090-2**

## Southern District of Ohio – Local Bankruptcy Rules Index

### **TAPE RECORDER**

in Courthouse, *see Electronic Devices*

### **TELECOPIER / FAX NUMBERS**

Chapter 13 Trustee Offices, **Rule 2015-5**  
Court

Prohibition of Filing By Fax, *see Filing*

### **TELEPHONE**

Wireless telephones in Courtroom, *see Electronic Devices*

### **TELEPHONE CONFERENCES, *see Conferences***

### **TELEPHONE NUMBERS**

of Attorney on Papers for Filing, *see Filing*

Chapter 13 Trustee Offices, **Rule 2015-5**

Clerk's Offices, **Rule 5001-2**

Courts, **Rule 1071-1**

United States Trustee, *see United States Trustee*

### **TEMPORARY SUSPENSION /REDUCTION**

of Payments (Ch. 13), **Rule 3015-2**

### **TEMPORARY USE OF CASH COLLATERAL,**

*see Cash Collateral*

### **THIRD PARTY NOTICE PROVIDER, *see***

*Service*

### **TIME PERIODS**

Related to Extending Time, **Rule 9006-1**

### **TRANSCRIPT**

of First Meeting of Creditors, **Rule 2003-1**

Redaction Procedures, **Rule 5077-1**

### **TRIAL, *see Adversary Proceedings; Hearings***

### **TRUSTEE, CH. 7**

Abandonment of Property, Duties Related to, **Rule 6007-1**

Application to Employ Self as Counsel, Notice Requirements, **Rule 2014-1**

Employment of Special Counsel, *see Application; Professionals*

Request for Information, **Rule 4002-1**

Sale of Property, Duties Related to, **Rule 6004-1**

Service Required on, **Rule 9013-3**

Summary of Final Report, **Rule 2002-1**

### **TRUSTEE, CH. 11**

Election, **Rule 2007.1-1**

Employment of Special Counsel, *see Application; Professionals*

Request for Information, **Rule 4002-1**

Service Required on, **Rule 9013-3**

### **TRUSTEE, CH. 12**

Abandonment of Property, Duties Related to, **Rule 6007-1**

Employment of Special Counsel, *see Application; Professionals*

Request for Information, **Rule 4002-1**

Sale of Property, Duties Related to, **Rule 6004-1**

Service Required on, **Rule 9013-3**

### **TRUSTEE, CH. 13**

Abandonment of Property, Duties Related to, **Rule 6007-1**

Address of Offices, **Rule 2015-5**

Employment of Special Counsel, *see Application; Professionals*

Fax / Telecopier Number, **Rule 2015-5**

Fees, **Rules 2015-5**

Lockbox Address, *see Lockboxes*

Payment of Allowed Attorney Fees, **Rule 2016-1**

Records of Trustee Used as Exhibits, **Rule 9070-1**

Request for Information, **Rule 4002-1**

Sale of Property, Duties Related to, **Rule 6004-1**

Settlements (Reporting of), **Rule 9019-1**

Service Required on, **Rule 9013-3**

Telephone Number, **Rule 2015-5**

### **TRUSTEE, UNITED STATES, *see United States Trustee***

### **UNCLAIMED FUNDS, **Rule 3011-1****

### **UNEXPIRED LEASE**

Motor Vehicle (Ch. 13), **Rule 3015-1**

Personal Property (Ch. 13), **Rule 3015-1**

### **UNITED STATES TRUSTEE**

Contact Information, **Rule 2002-2**

Quarterly Fees

Payment of, **Rule 5081-1**

Service Required on, **Rule 9013-3**

Website Address, **Rule 2002-2**

### **UNITS OF GOVERNMENT, *see Government Agencies***

### **UNREPORTED OPINIONS**

Use in Briefs and Memoranda, **Rule 9013-2**

### **UNSECURED CLAIM**

Determination of Status, **Rule 3001-1**

### **USE OF CASH COLLATERAL, *see Cash Collateral***

## Southern District of Ohio – Local Bankruptcy Rules Index

### VALUATION OF COLLATERAL

- Personal Property (Ch. 13),  
**Rule 3012-1**
- Real Property (Ch. 13), **Rule 3015-3**

VEHICLES, *see Motor Vehicles*

VENUE, *see Location of Court*

### VERIFICATION

- of Schedules (Certification), **Rule 1007-1**
- of Mailing List, **Rule 1007-2**

### VIDEO

- Testimony of Witness by Video, **Rule 9074-1**
- Use of Video Devices in Courtroom, *see Electronic Devices*

### VIDEO CONFERENCE

- for Pretrial and Status Conferences, **Rule 9074-1**
- for Trials and Hearings, **Rule 9074-1**

### WAIVER OF NOTICE / SERVICE

- by Mail When Electronically Filed, **Rules 7004-1** and **9022-1**

### WEBSITE

- Administrative Procedures for ECF Available on, **Rule 5005-4**
- Court Internet Address, **Rule 1071-1**
- Local Rules Available on, **Rule 9029-1**
- United States Trustee Internet Address, **Rule 2002-2**

### WIRELESS PHONE

- Use in Courtroom, *see Electronic Devices*

### WITHDRAWAL

- of Attorney, **Rule 2091-1**
  - Compensation Upon Withdrawal (Ch. 13),  
**Rule 2016-1**
- of Claims, **Rule 3006-1**

### WITNESSES

- List of, **Form 7016-1 – Attachment A**
  - Instructions, **Form 7016-1 – Instructions**
- Testimony by Video, **Rule 9074-1**

### WORKSHEET

- for Relief from Stay Related to Real Estate,  
**Form 4001-1(a)**