

Payment Advices

Pursuant to “General Order #3: Filing Of Payment Advices Pursuant to 11 U.S.C. §521(a)(1)(B)(iv),” (copy attached) copies of payment advices are to **not** be filed with the court. Instead, they are to be provided to the trustee prior to the meeting of creditors. Additionally, the debtor is required to file with the clerk, a certification evidencing submission to the trustee copies of the payment advices. The filing of the certification in CM/ECF is performed as follows:

1. Select **Other** from the Bankruptcy Events menu.
2. Enter the appropriate case number and click [Next].
3. Select “Certification of Submission of Payment Advices” and click [Next].
4. If applicable, indicate joint filing with another attorney. Click [Next] to proceed.
5. Select the appropriate debtor(s) as the party filer. Click [Next].
6. Attach the PDF copy of the Certification of Submission of Payment Advices. Click [Next].
7. Click [Next] to continue.
8. CM/ECF will display the docket text for this filing. Review the docket text and, if correct, click [Next].
9. Review the final docket text; if no modifications are needed, click [Next] to complete the filing.
10. CM/ECF will now display a Notice of Electronic Filing for the filed Certification of Submission of Payment Advices.

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF OHIO**

In re:

PAYMENT ADVICES

**GENERAL ORDER #3:
FILING OF PAYMENT ADVICES
PURSUANT TO 11 U.S.C.
§ 521(a)(1)(B)(iv)**

IT IS HEREBY ORDERED, effective as to cases filed on or after October 17, 2005, that, unless otherwise ordered by the Court, copies of all payment advices or other evidence of payment received within 60 days before the date of the filing of the petition by the debtor from any employer of the debtor (1) shall not be filed with the court and (2) shall instead be provided to the trustee at least seven days prior to the first date set for the meeting of creditors pursuant to 11 U.S.C. § 341, but not later than 45 days after the date of the filing of the petition. At the time the payment advices or other evidence of payment are provided to the trustee, the Debtor shall file a certification with the Clerk evidencing compliance with this General Order.

DATED: October 13, 2005

FOR THE COURT:

Thomas F. Waldron

**HONORABLE THOMAS F. WALDRON
CHIEF JUDGE, UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF OHIO**