**UNITED STATES BANKRUPTCY COURT**

**SOUTHERN DISTRICT OF OHIO**

**[EASTERN/WESTERN] DIVISION**

In re Case No. **[XX-XXXXX]**

**[Debtor Name(s)]** Chapter **[7, 11, 12, 13]**

 Debtor(s) Judge **[Name]**

**[Plaintiff Name(s)]** Adv. No. **[XX-XXXX]**

 Plaintiff(s)

 v.

**[Defendant Name(s)]**

 Defendant(s)

**MEDIATION SCHEDULING NOTICE**

A matter in this case has been scheduled for a mediation conference as follows:

Date and Time: **[Date and Time]**

Manner: **[Manner, e.g., in person, telephonic, video conference]**

Place: **[Place]**

Each party and each party’s attorney shall attend the mediation conference.

OR

Attendance details, if any: **[Details here]**

 **/s/ Name**

 **[Name of Mediator]**

**[State Bar Number (if any)]**

 **[Law Firm Name]**

**[Mailing Address]**

**[Telephone Number**

**[Facsimile Number]**

**[Email Address]**

CERTIFICATE OF SERVICE

I hereby certify that a copy of the forgoing Mediation Scheduling Notice was served **electronically** on the date of filing through the court’s ECF System on all ECF participants registered in this case at the email address registered with the court and

by **first class mail** on **[ (month) (day) (year) ]** addressed to:

 **[Name]**

 **[Mailing Address]**

 **/s/ Name**